Sprint 1: Scrum Meeting 2 - Meeting minutes

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| Location: | In-person Meeting |
| Date: | July 08, 2023 |
| Time: | 6:00 PM |
| Attendees: | Shefali Upadhyaya, Iona Thomas, Ashu Kumar, Hani Saravanan, Jothi Basu Lkv, SanVinoth Pacham Sri Srinivasan |

# Agenda items

1. User Stories Planning
2. Tasks breakdown
3. Sprint 2 Planning

| Action items | Owner(s) | Deadline | Status |
| --- | --- | --- | --- |
| Creation and updating README.md | Shefali, Ashu | July 12, 2023 | In Progress (80%) |
| Developing the User Stories | All | July 12, 2023 | In Progress (50%) |
| Developing and modifying the Tasks Breakdown | Shefali, Iona | July 12, 2023 | In Progress (10%) |
| Making a plan of action for Sprint 2 | All | July 12, 2023 | Assigned |
| Noting down the Meeting Minutes | Iona | July 08, 2023 | Completed |